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School Director St. Paul Ballet School

Position Overview

St. Paul Ballet seeks a School Director to lead the artistic, educational, and operational direction of the St. Paul Ballet School. The School Director oversees curriculum development, faculty leadership, student training, and school productions while fostering a healthy and collaborative school culture. The School Director reports to the Board of Directors (Board Chair) and works closely with the Executive Director, faculty, staff, students, and families to support the mission and continued growth of the school. This position is currently structured as full-time exempt role of approximately 40 hours per week. The salary range is \$60,000 to \$65,000. Start date is negotiable but July 1, 2026, is preferred. Work location is hybrid (generally 50% in person, Saint Paul, MN; 50% remote).

Key Responsibilities

Artistic and Educational Leadership

- Design and maintain a sequential ballet curriculum across all divisions of the school.
- Teach ballet classes and provide instruction across student levels as needed.
- Oversee curriculum development and maintain consistency in training and teaching approaches.
- Evaluate students and collaborate with faculty on student placement and advancement.
- Support the development and progress of students in both recreational and pre-professional training pathways.
- Prepare and present lecture demonstrations, studio presentations, and annual performances.

School Operations and Strategic Planning

- Support the day-to-day operations of the ballet school, including staffing and scheduling.
- Collaborate with staff to develop school calendars, policies, and class schedules.
- Work with the Executive Director and Board of Directors to establish strategic priorities and evaluate progress.

- Provide information for seasonal marketing materials including fall, spring, and summer programs.
- Attend monthly board meetings and committee meetings as requested.

Faculty and Staff Leadership

- Select and hire teaching staff.
- Supervise and support faculty and accompanists.
- Lead staff meetings and support a collaborative and positive working environment.
- Provide guidance and feedback to instructors as needed.

Student and Family Engagement

- Maintain consistent communication with students and families.
- Meet with students and parents when needed to support student development.
- Support enrollment growth and cultivate prospective students.
- Oversee student placement and advancement within the school.

Productions and Budget Oversight

- Stage and direct school productions including Nutcracker Reimagined and the Spring Showcase.
- Oversee the logistics and production management of school performances.
- Provide input to the Board or committees regarding production budgets.
- Adhere to approved budgets for performances and operational needs.

Community Engagement and Outreach

- Develop workshops, master classes, and outreach programs.
- Build relationships with community partners and other organizations.
- Participate in community engagement efforts when appropriate.

Qualifications

- Bachelor's degree or equivalent experience.
- At least 10 years of ballet training with professional experience in a regional or national company.
- At least 5 years of ballet teaching experience.
- Experience managing a ballet school or supervising instructors in a dance program.

- Strong knowledge of classical and/or contemporary ballet technique.
- Demonstrated success training dancers from a young age and supporting their advancement to pre-professional programs, apprenticeships, or company positions.
- Established professional relationships within the ballet school and company community.
- Strong leadership presence in the studio and ability to motivate students.
- Excellent communication, collaboration, and problem-solving skills.
- Strong organizational skills and ability to manage multiple responsibilities.
- Demonstrated cultural competency and understanding of Diversity, Equity, Inclusion, and Access.
- Proficiency with Microsoft Office.

We recognize that this is an extensive list and do not expect any candidate to meet every qualification. We also acknowledge that, statistically, BIPOC and women are less likely to apply unless they meet all listed criteria. We strongly encourage anyone interested to apply, even if they do not meet every qualification

St. Paul Ballet provides equal opportunity to current and prospective employees without regard to race, religion, creed, color, age, national origin, sex, sexual orientation, marital status, disability, or receipt of public assistance.

Full pdf at [Jobs at St Paul Ballet](#) on our website.

Please send cover letter, resumé and 3 references to careers@spballet.org

The application process

When ready to apply, candidates are asked to submit their materials by email to careers@spballet.org. The application requirements include a cover letter, current resume and three references.

Applications will be reviewed on a rolling basis. Priority deadline 6/10/26. Final deadline June 17, 2026. Every applicant will receive a follow-up regarding the status of their submission.

The selection process will include Zoom interviews; reference checking; and semi-finalist and finalist in-person interviews.